Preamble

The course review group understands that SELS scores can provide an indication that something may be wrong with a course, but not a proof that something is wrong with a course.

Peer Review Process

Course Convenor’s report

The review group would like to ask the conveners for a brief report on the course containing the following, where we expect that most points can be addressed in a single line.

1. A link to Programmes and Courses page of the particular course
2. A link to the course home page and the assessment scheme
3. A brief description of the style of delivery of the course (lectures, practicals, etc.)
4. A short map between learning outcomes and both assessment and mode of delivery
5. Examples of marked assessment items (including feedback), if available.
6. Feedback received on the course, include informal feedback and the SELS responses to the free-form questions.
7. A brief description of the composition of the student cohort
8. A brief description on how feedback was given to students
9. The convener’s assessment of
   - the suitability of prerequisites
   - the perceived relevance of the course for students, and how it relates to other education offerings

Peer review

Peer review for each course will be conducted by two people with one person taking the lead and the second person acting as sounding board. The group asks the ADir(E) to seek a course report from each course convenor upon which the review will be based, and the review group plans to engage with the individual course conveners. Further information will be obtained as necessary. The following questions guide the peer review process:

1. Is the topic of the course relevant and timely for students?
2. How it it embedded into the overall education offering?
3. In which way is feedback given? How timely is the feedback?
4. Were all required resources available at all times?
5. Does the mode of delivery foster the learning outcomes?
6. Are the learning outcomes covered by the assessment, and are only learning outcomes being assessed?

The review group will also take historical data into account to detect outliers.

The findings for each particular course will then be discussed in the group, and a joint report will be prepared.